



## BUE Academic Calendar 2017/2018

Sep-17

	Sat	Sun	Mon	Tue	Wed	Thu	Fri	
							1	
	2	3	4	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">S1 CW Briefs to UK Validating Partners</div> <div style="border: 1px solid black; padding: 2px;">Executive Group 11:00 - 13:00</div>	5	6	7	
		Eid El Adha					8	
	9	10	11	12	13	14	15	
	WB FTLC Meeting	(New Staff ) Induction Sessions			Staff Development Day			
		UG Appeals Committeess (SAP)			Feedback on inquiry (Deadline)			
	16	17	18	19	20	21	22	
	Prep Year Induction							
	WB/ APR Preparation Begins			Senate Meeting	UK Validating Universities Feedback on Coursework Briefs	Islamic New Year		
					UTLC Meeting			
UG-Teaching Week 1	23	24	25	26	27	28	29	
	UG- New Academic Year 2017/2018 Start of Teaching			University Board				
	30		WB: Week Beginning APR: Annual Programme Review FTLC: Faculty Teaching & Learning Committee UG: Undergraduate PG: Postgraduate WB DPT/Program Team Meeting: Week Beginning Departmental/ Programme Team Meeting					
	PG S1 Start of teaching							
	WB FTLC Meeting							

	Oct-17						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG-Teaching Week 2		1	2 Staff Development Committee 11:00 - 13:00 Q&V to Provide Teams with APR Data Including 3 Year Achievement and Progression Data	3	4	5 Prep Year Committee 11:00 - 13:00	6 Armed Forces Day
UG-Teaching Week 3	7 WB DPT/Prog Team Meeting	8	9	10 Executive Group 11:00 - 13:00	11	12 UG- Selecting / Changing Major or Optional Modules Deadline PG- Deadline Drop and Add modules (Refundable)	13
UG-Teaching Week 4	14 WB FTLC Meeting	15	16	17 APR Submission to UTLC	18	19 BUE (Q&V) to send revised students lists to LSBU	20
UG-Teaching Week 5	21 WB SSLC	22 Research Committee UTLC Meeting	23	24 University Board	25 APR Submission to Q&V	26	27
UG-Teaching Week 6	28	29	30 APR Documents to UK Validating Universities	31			

	Nov-17						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG-Teaching Week 6					1	2	3
UG-Teaching Week 7	4 WB DPT/Prog Team Meeting	5	6 S1 Exams to UK Validating Partners	7 Executive Group 11:00 - 13:00	8 UTLC Meeting	9	10
			LSBU Link Tutor Visit				
UG-Teaching Week 8	11 WB FTLC Meeting	12	13	14 Senate Meeting	15	16	17
UG-Teaching Week 9	18	19	20 LSBU Link Tutor Repprt to BUE	21	22	23 PG- Deadline Withdraw modules (Non-refundable) Prep Year Committee 11:00 - 13:00	24
UG-Teaching Week 10	25 WB FTLC Meeting WB DPT/Prog Team Meeting	26	27	28 University Board	29 Deadline Submission of Absence Forms	30 Prophet's Birthday	

		Dec-17						
		Sat	Sun	Mon	Tue	Wed	Thu	Fri
								1
UG-Teaching Week 11	2		3	4	5	6	7	8
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">WB S1 Module &amp; Programme Evaluation</div> <div style="border: 1px solid black; padding: 2px;">WB Faculty Councils to Review Students Attendance</div>			<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Staff Development Committee 11:00 - 13:00</div> <div style="border: 1px solid black; padding: 2px;">UK Validating Universities Feedback on S1 Exams</div>	<div style="border: 1px solid black; padding: 2px;">Executive Group 11:00 - 13:00</div>			
		<div style="border: 1px solid black; padding: 2px;">APR Reviews for BAEP, PEGT, CHEM &amp; CEM</div>						
UG-Teaching Week 12	9		10	11	12	13	14	15
	<div style="border: 1px solid black; padding: 2px;">Board of Trustees</div>					<div style="border: 1px solid black; padding: 2px;">APR Reviews for ELEC, MECH, ARCH, CIVIL</div>	<div style="border: 1px solid black; padding: 2px;">S1 Exams Schedule Online</div>	
		<div style="border: 1px solid black; padding: 2px;">Graduation Ceremony</div>						
UG- Revision Week	16		17	18	19	20	21	22
			<div style="border: 1px solid black; padding: 2px;">Research Committee</div>	<div style="border: 1px solid black; padding: 2px;">APR Reviews for MassMedia, ICS, PHARM; DENT, NURSING</div>			<div style="background-color: yellow; border: 1px solid black; padding: 2px;">PG- PG S1 Final exam schedule publish</div>	
	23		24	25	26	27	28	29
		<div style="border: 1px solid black; padding: 2px;">Western Christmas</div>			<div style="border: 1px solid black; padding: 2px;">Boxing Day</div>			
	30		31					

	Jan-18						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG- Exams			1 New Year	2 Executive Group 11:00 - 13:00	3	4	5
UG- Exams	6 WB DPT/Prog Team Meetings	7 Eastern Christmas Day	8 S2 Coursework Briefs to UK Validating Universities	9-11 UG S1 Exams			12
UG- Exams	13	14	15	16-18 UG S1 Exams			19 Ephiphany Day (no exams)
UG- Exams	20 UG S1 Exams	21	22	23 Deadline for S1-IP Submission AMC Cases to be Reviewed by the University Registrar	24 APR Reports to UK Validating Universities	25 25th Revolution Day	26
Military Training / Students Mid Year Break	27	28 Feedback by the University Registrar on AMC Cases Deadline for S1- Mark Entry	29 S1 Moderation Meetings	30 AMC S1 - Invitation to students	31 UK Validating Partners Feedabck on S2 Coursework Briefs SRS Mark Entry Closed		

	Feb-18						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
Military Training / Students Mid Year Break						1 PG - IP Claims submission deadline PG- AMC cases submission deadline	2
UG -Teaching Week 1	3 UG- Start of S2 Teaching	4 PG - IP & AMC Panel	5	6 Executive Group 11:00 - 13:00	7 UTLC Meeting	8	9
S1 IP & AMC Panel							
UG-Teaching Week 2	10	11	12 Staff Development Committee 11:00 - 13:00	13 UK Validating Universities Response on APR Documents	14	15 Prep Year Committee 11:00 - 13:00	16
S1 Exam Boards							
			PG - S1 PEB Meeting	PG - S1 Transcripts online	PG - S2 Student registration		
UG-Teaching Week 3	17 WB FTLC Meeting WB DPT/Prog Team Meetings PG S2 Start of Teaching	18 Research Committee	19 UG-S1 Transcripts Online	20 Senate Meeting	21	22 UG-S1 Deadline for Student Enquiry UG-S1 Deadline for Appeals Submission	23
UG-Teaching Week 4	24	25 UG-University Registrar to Review S1 Appeals	26	27 University Board	28		

	Mar-18						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG-Teaching Week 4						1 PG - Deadline Drop and Add modules (Refundable) Optional Modules/ ICS DY2 Specialisation Deadline	2
UG-Teaching Week 5	3 WB SSLC	4	5	6 Executive Group 11:00 - 13:00	7	8 UG-S1 Academic Appeals Committee	9
UG-Teaching Week 6	10	11	12	13	14	15	16
UG-Teaching Week 7	17 WB DPT/Prog Team Meetings	18	19 S2 Exams to UK Validating Universities	20 LU Engineering Subject Advisors Visit	21 UTLC Meeting	22	23
UG-Teaching Week 8	24	25	26 LSBU Link Tutor Visit	27	28	29	30
UG-Teaching Week 9	31 WB FTLC Meeting						

		Apr-18						
		Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG-Teaching Week 9			1	2	3	4	5	6
			<div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Palm Sunday</div> <div style="border: 1px solid black; padding: 2px;">Western Easter</div>		<div style="border: 1px solid black; padding: 2px;">Senate Meeting</div>		<div style="border: 1px solid black; padding: 2px;">Holy Thursday</div>	
UG-Teaching Week 10	7	8	9	10	11	12	13	
	<div style="border: 1px solid black; padding: 2px;">WB DPT/Prog Team Meetings</div>	<div style="border: 1px solid black; padding: 2px;">Eastern Easter</div>	<div style="border: 1px solid black; padding: 2px;">Sham El Nessim</div>			<div style="background-color: yellow; border: 1px solid black; padding: 2px;">PG - Deadline Withdraw modules (Non-refundable)</div>		
UG-Teaching Week 11	14	15	16	17	18	19	20	
	<div style="border: 1px solid black; padding: 2px;">WB FTLC Meeting</div> <div style="border: 1px solid black; padding: 2px;">WB S2 Student Module &amp; Programme Evaluation</div>		<div style="border: 1px solid black; padding: 2px;">Staff Development Committee 11:00 - 13:00</div> <div style="border: 1px solid black; padding: 2px;">UK Validating Partners Feedback on Exams</div> <div style="border: 1px solid black; padding: 2px;">LSBU Link Tutors Reports to BUE</div>	<div style="border: 1px solid black; padding: 2px;">University Board</div>				
UG-Teaching Week 12	21	22	23	24	25	26	27	
	<div style="border: 1px solid black; padding: 2px;">WB Faculty Councils Review Students Attendance</div>	<div style="border: 1px solid black; padding: 2px;">Research Committee</div>			<div style="border: 1px solid black; padding: 2px;">Sinai Liberation Day</div>	<div style="border: 1px solid black; padding: 2px;">S2 Exams Schedule Published</div>		
UG- Revision Week	28	29	30					



	May-18						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
UG- Revision Week				1 Labour Day	2 UTLC	3 Prep Year Committee 11:00 - 13:00	4
UG-S2 Exams	5 WB DPT/Prog Team Meetings	6	7 LU Subject Advisor Report to BUE	8 Executive Group 11:00 - 13:00	9	10 PG S2 Final Exam Schedule Publish Submission of Prog and Module Changes to UK Validating Partners	11
	UG S2 Exams						
UG-S2 Exams	12 Ramadan	13 Ramadan	14 Ramadan	15 Ramadan	16 Ramadan	17 Ramadan	18 Ramadan
	UG S2 Exams						
UG-S2 Exams	19 Ramadan	20 Ramadan	21 Ramadan	22 Ramadan	23 Ramadan S2 IP Submission Deadline University Registrar Feed back on S2 AMC	24 Ramadan S2 AMC Invitations to Students	25 Ramadan
	UG S2 Exams			S2 AMC Cases To be Reviewed by University Registrar			
UG-S2 Exams	26 Ramadan WB FTLC Meeting	27 Ramadan	28 Ramadan S2 Mark Entry Deadline	29 Ramadan	30 Ramadan UTLC	31 Ramadan	
	S2 Moderation Meetings						

	Jun-18						
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
							Ramadan 1
Military Training	Ramadan 2	Ramadan 3 SRS Mark Entry Closed for all Modules Except Graduation Projects PG - Study Period	Ramadan 4 Feedback From UK Validating Partners on Prog and Module Changes	Ramadan 5 Senate Meeting Submission of Graduation Projects/Dissertation Deadline PG - S2 Examination	Ramadan 6	Ramadan 7	Ramadan 8
Military Training	Ramadan 9	Ramadan 10 Graduation Projects Mark Entry Deadline UG S2 IP & AMC Panel PG - S2 Examination	Ramadan 11	Ramadan 12 Executive Group 11:00 - 13:00	Ramadan 13 PG - AMC Cases Submission Deadline PG - IP Claims Submission Deadline	14 Eid al Fitr	15
Military Training	16 Eid al Fitr	17	18 IP & AMC Panels for Graduation Projects	19 PG - IP & AMC Panels University Board	20	21	22
Military Training	23	24 Research Committee	25 PG - S2 PEB Meeting	26 PG - S2 Transcripts Online	27 UTLC	28 UG-S2 Transcripts Online	29
	30 30th June Revolution Day						

		Jul-18						
		Sat	Sun	Mon	Tue	Wed	Thu	Fri
Military Training			1 Staff Development Committee 11:00 - 13:00 S2 Student Enquiry Deadline	2 S2 Appeals Deadline	3	4 UG- Appeals Committees	5 Final Submission of Prog and Module Changes to UK Validating Partners	6
		7	8	9	10	11	12	13
		PG - S3 Student registration						
		14 PG S3 Start of Teaching	15	16	17	18	19	20
		21	22	23 23rd Revolution Day	24	25	26	27
	28	29	30	31				

Aug-18							
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
					1	2	3
UG CW Reassessment	4	5	6	7	8	9	10
	UG- Coursework Resit					PG - Deadline Withdraw modules (Non-refundable)	
UG-Resit Exams	11	12	13	14	15	16	17
	UG- SAP Exams					PG - S3 Final exam schedule publish	
	18	19	20	21	22	23	24
	UG- SAP Exams		Arafat		Eid al Adha		
25	26	27	28	29	30	31	
Eid al Adha	UG- SAP Exams				SAP IP Submission Deadline		
	Research Committee				SAP AMC Cases to University Registrar		

Sep-18							
	Sat	Sun	Mon	Tue	Wed	Thu	Fri
	1	2 University Registrar Feedback on SAP AMC	3 Coursework Briefs to UK Validating Partners  Invitation to Students SAP AMC -	4 Executive Group 11:00 - 13:00	5	6	7
	8 PG - S1 Student Registration	9	10	11 SAP Transcripts	12 Islamic New Year	13 UG- SAP Appeals Submission Deadline  Staff Development Day  UG- SAP Inquiry Submission Deadline	14
	15	16	17	18 PG -IP Claims Submission Deadline  PG -AMC Cases Submission Deadline	19	20 PG -IP & AMC Panels	21
	22	23 PG -S3 PEB Meeting	24	25 Senate Meeting  PG - S3 Transcripts Online	26	27 PG -S1 Student Registration Deadline	28
UG-Teaching Week 1	29 PG - S1 Start of Teaching	30					