

SEP 2018

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
1	2 University Registrar Feedback on SAP AMC	3 S1 Coursework Briefs to UK Validating Partners Invitation to Students SAP AMC	4 Executive Group 12:00- 14:00	5 UG-SAP IP & AMC Panels	6	7	
8 WB FTLC Meetings PG - S1 Students Registration	9 UG-SAP Boards New Staff Induction (Faculty Level)	10	11 UG-SAP Transcripts Staff Development Day	12 Islamic New Year	13 UG- SAP Appeals Submission Deadline UG- SAP Inquiry Submission Deadline	14	
15 PG -S3 Examination	16	17 Feedback on S1 Coursework Briefs from UK Validating Partners	18 PG -IP Claims Submission Deadline PG -AMC Cases Submission Deadline Senate Meeting 12:00-14:00	19 UTLC Meeting	20 PG -IP & AMC Panels	21	
UG-SAP Appeals Committees 18/19 Prep Year Students Induction							
22 UG-S1 Teaching Week 1	23 UG- New Academic Year 2018/2019 PG -S3 PEB Meeting	24	25 University Board 12:00-14:00 PG - S3 Transcripts Online	26	27 PG -S1 Student Registration Deadline	28	
29 UG- S1 Teaching Week 2	30 PG - S1 Start of Teaching	WB: Week Beginning APR: Annual Programme Review FTLC: Faculty Teaching & Learning Committee UG: Undergraduate PG: Postgraduate WB DPT/Program Team Meeting: Week Beginning Departmental/ Programme Team Meeting					

OCT 2018

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG-S1 Teaching Week 2			1 Staff Development Committee 11:00 - 13:00 Q&V to Provide Teams with APR Data Including 3 Year Achievement and Progression Data	2 Executive Group 12:00-14:00	3	4 Prep Year Committee 11:00 - 13:00	5
UG-S1 Teaching Week 3	6 Armed Forces Day WB DPT/Prog Team Meetings	7	8	9 UG- Selecting / Changing Major or Optional Modules Deadline	10	11 PG - S1 Deadline Drop and Add modules (Refundable)	12
UG-S1 Teaching Week 4	13 WB FTLC Meetings	14	15	16	17 APR Submission to UTLC	18 BUE (Q&V) to send revised students lists to LSBU	19
UG- S1 Teaching Week 5	20 WB SSLC	21 Research Committee UTLC Meeting	22	23	24 APR Submission to Q&V	25	26
UG-S1 Teaching Week 6	27	28	29	30	31		

NOV 2018

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG-S1 Teaching Week 6							1 2
UG-S1 Teaching Week 7	3 WB DPT/Prog Team Meetings	4	5 S1 Exams to UK Validating Partners	6 Executive Group 12:00-14:00	7 UTLC Meeting	8	9
UG-S1 Teaching Week 8	10 WB FTLC Meetings	11	12	13 Senate Meeting 12:00-14:00	14	15	16
UG-S1 Teaching Week 9	17	18	19 APR Review Meeting ELEC & Computer Eng LSBU Link Tutor Report to BUE	20 APR Review Meeting Civil & CEM	21 Prophet Mohamed's birthday	22 Prep Year Committee 11:00 - 13:00 PG - S1 Deadline Withdraw modules (Non-refundable)	23
UG-S1 Teaching Week 10	24 WB FTLC Meetings WB DPT/Prog Team Meetings	25	26 APR Review Meeting MECH & ARCH	27 University Board 12:00-14:00	28 APR Review Meeting PEGT & CHEM	29 Deadline Submission of Absence Forms APR Review Meeting Nursing	30

DEC 2018

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG-S1 Teaching Week 11	1 WB S1 Module Evaluation WB Faculty Councils to Review Students Attendance	2	3 Staff Development Committee 11:00 - 13:00 UK Validating Universities Feedback on S1 Exams APR Review Meetings BA & ECON	4 Executive Group 12:00-14:00	5 APR Review Meetings POLS & ICS	6 APR Review Meetings PHARM	7
UG-S1 Teaching Week 12	8 Board of Trustees	9	10	11 APR Review Meeting CMM & DENT	12 APR Reviews for ELEC, MECH, ARCH, CIVIL APR Review Meetings PSYC & ELIT	13 APR Review Meetings LAW S1 Exams Schedule Online	14
UG- S1 Revision Week	15	16 Research Committee	17 APR Reviews for MassMedia, ICS, PHARM; DENT, NURSING	18 University Board 12:00-14:00	19	20 PG - S1 Final exam schedule publish	21
UG - NonTeaching Week	22	23	24 Western Christmas	25	26 Boxing Day	27	28
UG - NonTeaching Week	29	30	31				

JAN 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
UG- S1 Exams				1 New Year	2 UG S1 Exams	3	4	
UG- S1 Exams	5 WB DPT/Prog Team Meetings UG S1 Exams	6	7 No Exams Eastern Christmas Day	8 S2 Coursework Briefs to UK Validating Universities	9 UG S1 Exams	10	11	
UG- S1 Exams	12	13	14	15	16	17	18	
	UG S1 Exams							
UG- S1 Exams	19 Ephiphany Day (no exams)	20	21 UG S1 Exams	22	23	24 Deadline for S1-IP Submission AMC Cases to be Reviwed by the University Registrar	25 25th Revolution Day	
	PG - S1 Study Period			PG - S1 Examination				
Military Training / Students Mid Year Break	26	27	28 Deadline for S1-Mark Entry Feedback by the University Registrar on AMC Cases	29 S1 Moderation Meetings AMC S1 - Invitation to students	30	31 UK Validating Partners Feedabck on S2 Coursework Briefs SRS Mark Entry Closed		
	PG - S1 Examination							

FEB 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
Military Training / Students Mid Year Break							1	
Military Training / Students Mid Year Break	2	3	PG - S1 IP Claims submission deadline PG - S1 AMC cases submission deadline	Executive Group 12:00-14:00	UTLC Meeting	PG - S1 IP Panel PG - S1 AMC Panel	4 5 6 7 8	
UG - S2 Teaching Week 1	UG- Start of S2 Teaching	9	10	11	12	13	14	15
UG-S1 IP & AMC Panels								
UG-S2 Teaching Week 2	16	PG - S1 PEB Meeting	Staff Development Committee 11:00 - 13:00 PG - S1 Transcripts online	Senate Meeting 12:00-14:00	19	Prep Year Committee 11:00 - 13:00	21	22
UG-S1 Exam Boards								
UG - S2 Teaching Week 3	WB FTLC Meetings WB DPT/Prog Team Meetings PG - S2 Start of Teaching	23	Research Committee	UG-S1 Transcripts Online	University Board 12:00-14:00 Optional Modules/ ICS DY2 Specialisation Selection Deadline	27	UG-S1 Deadline for Student Enquiry UG-S1 Deadline for Appeals Submission	28

MAR 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG - S2 Teaching Week 3							1
UG - S2 Teaching Week 4	2	3 University Registrar to Review UG- S1 Appeals	4	5 Executive Group 12:00-14:00	6	7 PG - S2 Deadline Drop and Add modules (Refundable)	8
UG - S2 Teaching Week 5	9 WB SSLC	10	11	12	13	14	15 UG-S1 Academic Appeals Committee
UG - S2 Teaching Week 6	16	17	18	19	20	21	22
UG - S2 Teaching Week 7	23 WB DPT/Prog Team Meetings	24	25 S2 Exams to UK Validating Universities	26	27 UTLC Meeting	28	29
UG - S2 Teaching Week 8	30	31					

APR 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG - S2 Teaching Week 8			1	2 Executive Group 12:00-14:00	3 LSBU Link Tutor Visit	4	5
UG - S2 Teaching Week 9	6 WB FTLC Meetings	7	8	9	10	11	12
UG - S2 Teaching Week 10	13 WB DPT/Prog Team Meetings	14	15	16 Senate Meeting 12:00-14:00	17	18 PG - S2 Deadline Withdraw modules (Non-refundable)	19
UG - S2 Teaching Week 11	20 WB FTLC Meetings WB S2 Student Module & Programme Evaluation	21	22 Staff Development Committee 11:00 - 13:00 UK Validating Partners Feedback on Exams LSBU Link Tutors Reports to BUE	23 University Board 12:00-14:00	24	25 Sinai Liberation Day	26
UG - S2 Teaching Week 12	27 WB Faculty Councils Review Students Attendance	28 Research Committee Easter Sunday	29 Sham El Nessim	30			

MAY 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG - S2 Teaching Week 12					1 <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">Labour Day</div>	2	3
UG - S2 Teaching Week 12 continues	4	Ramadan 5	Ramadan 6	Ramadan 7	Ramadan 8 <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">UTLC</div>	Ramadan 9 <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">Prep Year Committee 11:00 - 13:00</div> <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">S2 Exams Schedule Published</div>	Ramadan 10
UG - S2 Revision Week	Ramadan 11 <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">WB DPT/Prog Team Meetings</div>	Ramadan 12	Ramadan 13	Ramadan 14	Ramadan 15	Ramadan 16 <div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;">Submission of Prog and Module Changes to UK Validating Partners</div> <div style="background-color: yellow; border: 1px solid black; padding: 2px; display: inline-block;">PG - S2 Final exam schedule publish</div>	Ramadan 17
UG - S2 Exams	Ramadan 18	Ramadan 19	Ramadan 20	Ramadan 21	Ramadan 22	Ramadan 23	Ramadan 24
	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block; width: 80%; margin: 0 auto;">UG S2 Exams</div>						
UG - S2 Exams	Ramadan 25	Ramadan 26	Ramadan 27	Ramadan 28	Ramadan 29	Ramadan 30	Ramadan 31
	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block; width: 80%; margin: 0 auto;">UG S2 Exams</div>						

JUN 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
UG - S2 Exams	Ramadan 1 WB FTLC Meetings UG S2 Exams	Ramadan 2	Ramadan 3	Ramadan 4 Executive Group 12:00-14:00	5	6 Eid Al Fitr	7
Military Training	8	9 S2 AMC Cases To be Reviewed by University Registrar S2 IP Submission Deadline	10 Feedback From UK Validating Partners on Prog and Module Changes University Registrar Feedback on S2 AMC	11	12 UTLC S2 AMC Invitations to Students	13 S2 Mark Entry Deadline	14
	PG - S2 Study Period		PG - S2 Examination				
Military Training	15	16 S2 Moderation Meetings	17 Submission of Graduation Projects/Dissertation Deadline	18 SRS Mark Entry Closed for all Modules Except Graduation Projects	19 UG S2 IP & AMC Panels	20 PG - S2 IP Claims submission deadline PG - S2 AMC cases submission deadline	21
	PG - S2 Examination						
Military Training	22	23 Research Committee Graduation Projects Mark Entry Deadline	24 IP & AMC Panels for Graduation Projects	25 UG S2 Examination Boards for Non Validated Programmes	26	27 PG - S2 IP Panel PG - S2 AMC Panel	28
	29	30 30th June Revolution Day					

JUL 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Military Training			1	2	3	4	5
			UG S2 Examination Boards for Validated Programmes				
				PG - S2 PEB Meeting		PG - S2 Transcripts online	
Military Training	6	7	8	9	10	11	12
		UG-S2 Transcripts Online	Staff Development Committee 11:00 - 13:00	Executive Group 12:00-14:00 S2 Student Enquiry Deadline S2 Appeals submission Deadline	UTLC	Final Submission of Prog and Module Changes to UK Validating Partners	
		PG - S3 Student registration					
Military Training	13	14	15	16	17	18	19
	PG - S3 Start of Teaching		Module Leaders Feedback on S2 Enquiries	University Board 12:00-14:00			
			UG- Appeals Committees				
Military Training	20	21	22	23	24	25	26
				23rd Revolution Day			
	27	28	29	30	31		

AUG 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
						1	2	
UG CW Resubmission		3	4	5	6	7	8	
		UG- Coursework Resit						9
						PG - S3 Deadline Withdraw modules (Non-refundable)		
	10	11	12	13	14	15	16	
			Eid Al Adaha					
UG-Resit Exams	17	18	19	20	21	22	23	
	UG- SAP Exams							
		Research Committee						
	24	25	26	27	28	29	30	
	UG- SAP Exams							
	31							

SEP 2019

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3	4	5	6
		Islamic New Year	Coursework Briefs to UK Validating Partners SAP IP Submission Deadline SAP AMC Cases to University Registrar	Executive Group 12:00-14:00 Invitation to Students SAP AMC - University Registrar Feedback on SAP AMC	SAP IP & AMC Panel		
	7	8	9	10	11	12	13
	SAP Boards			Senate Meeting 12:00-14:00	PG - S3 IP Claims submission deadline PG - S3 AMC cases submission deadline SAP Transcripts	Staff Development Day	
	PG - S3 Examination				New Staff Induction (Faculty Level)	UG- SAP Inquiry Submission Deadline	
Prep Year Students Induction	14	15	16	17	18	19	20
		UG- SAP Appeals Submission Deadline	PG - S3 IP Panel PG - S3 AMC Panel	PG - S3 PEB Meeting	SAP Appeals Committee		
	18/19 Prep Year Students Induction					PG - S3 Transcripts online	
UG-S1 Teaching Week 1	21	22	23	24	25	26	27
	UG- New Academic Year 2019/2020			University Board 12:00-14:00			
	PG - S1 Student registration						
UG-S1 Teaching Week 2	28	29	30				
	PG - S1 Start of Teaching						