University Policy on word limits in written assessments:

.1 That Coursework Briefs must clearly state:
   i. A word limit (excluding references, bibliography etc) range.
   ii. The penalty to be applied if the word limit at the top of the range is exceeded by 5%.

.2 That the penalty to be applied will be governed by the importance of writing to a defined limit (i.e. the need to be concise) if expressed in the ILOs of the module, as tested in the particular assessment task(s). (It was noted that this would generally be reflected in a penalty of a mark of 0% for the assessment task in modules within the Faculty of BAEPS, and a penalty of a 15% reduction in marks for the assessment task in modules in other Faculties).

.3 Students must state on their submission the number of words (excluding references, bibliography etc).

Approved by Senate on 16 December 2013